

Hardin Valley Academy Foundation, Inc.

Meeting Minutes

February 27, 2018 (Meeting #54)



Members Present: Kevin Crateau, Kristen Aycock, Sallee Reynolds, Maureen Cianciolo, Sage Kohler, Suzanne Sherman, Kyle McClain.

Call to Order: Meeting was called to order at 6:30 pm by Kevin Crateau.

Secretary Report: The minutes from the January 11, 2018 meeting were presented and approved. The minutes will be stored on the Google drive and added to the Foundation website.

Treasurer Report: The treasurer's report through January 31, 2018 was presented and approved unanimously. Bank balances through end of the month were presented (see below).

- ◇ Nov.30, 2017 HVAF **Checking** balance \$11,441.86 (SouthEast - 3 sub accts)
- ◇ Dec.31, 2017 HVAF **Checking** balance \$11,267.60 (SouthEast - 3 sub accts)
- ◇ Jan.31, 2018 HVAF **Checking** balance \$18,175.67 (SouthEast - 3 sub accts)

- ◇ Nov.30, 2017 HVAF Restricted Account balance \$5,019.46
- ◇ Dec.31, 2017 HVAF Restricted Account balance \$5,019.46
- ◇ Jan.31, 2018 HVAF Restricted Account balance \$5,019.46

- ◇ Nov.30, 2017 HVAF RoHAWKtics Account balance \$8,387.19
- ◇ Dec.31, 2017 HVAF RoHAWKtics Account balance \$23,778.47
- ◇ Jan.31, 2018 HVAF RoHAWKtics Account balance \$26,933.46

- ◇ Nov.30, 2017 HVAF Band Fund balance \$18,678.76
- ◇ Dec.31, 2017 HVAF Band Fund balance \$18,678.76
- ◇ Jan.31, 2018 HVAF Band Fund balance \$18,078.76

- Dr. Chen's expenses for his recent trip to attend the American Council of Teaching Foreign Languages conference came in about \$140 more than approved. A motion was made to approve the additional expenses. The motion was seconded, and then approved unanimously.
- SouthEast bank will issue new debit cards with names on March 24 (enhanced security). We will furnish SouthEast bank with the appropriate names to put on the cards by March 15.

Grant Committee: No report.

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Bequest and Awards Committee:

- Teresa Scoggins requests funding to attend the Tennessee Music Educators Association Professional Development classes during the “All State” Honor’s Choir clinic/concert in Nashville, TN April 2018. Hardin Valley Academy has two students attending the “all state” event.
 - The Foundation board **voted to approve a maximum of \$537.64 which includes: \$417.64 for lodging and up to \$120 for meals (with receipts) over the three days.**

Summary of Bequests and Awards approved at this meeting:

1. \$537.64 – professional development (Teresa Scoggins)

Special Events Committee: Sage and Kevin provided updates on sponsorships, program details, financials, and ticket sales for the upcoming 10-year “Rhapsody in Blue” event on March 24, 2018.

Old Business:

- 2 Journalism iPads, cases, and donation “thank you” tags were purchased and are being used. Kevin will get a photo of the iPads in the classroom; Maureen will create a thank you announcement and get it to the PTSA to include in the e-talon.

New Business:

- Sallee introduced an idea to have the Foundation receive donations specifically earmarked for the foreign language department. Add this to the agenda for next meeting.
- 8th grade night is coming up on March 5, 2018. Sage and Kevin will attend to advertise for Foundation/Event volunteers, sell tickets to the 10-year event, etc.

Next Meeting: Our next meeting will be Thursday, April 5, 2018 at 5:30 pm.

Adjournment: Meeting was adjourned at 7:10 pm by Kevin Croteau.

Respectfully submitted,
Maureen Cianciolo
(HVAF Secretary)