

Hardin Valley Academy Foundation  
Executive Board Meeting Minutes  
October 24, 2012

Members Present: David Combs, Tom Feiten, Rene Graves, Sallee Reynolds, Gary Rowcliffe, Doug Shover

On October 24, 2012, the meeting of the Executive Board of HVAF was called to order at 5:43 p.m. by Mr. Gary Rowcliffe. The minutes from 09/26/2012 were presented and approved.

Gary Rowcliffe announced that the amended By-Laws will be emailed by Chris Martin. They have been attached to the Charter. It is planned that Gary Rowcliffe and Chris Martin will file for the 501c3 on November 1. As soon as Mr. Rowcliffe receives the amended by-laws, he will file the SSO.

Committee Reports:

The **Grant Committee** reported that they are still a work in progress and need more members.

The **Capital Campaign Committee** discussed levels of giving and a way to challenge the classes.

The **Development and Donations Committee** discussed the need to set a BHAG – Big Hairy Audacious Goal. They stated that they were meeting with students and staff on November 9 to hear their ideas in order to craft “our story” and get an idea of our return on investment. They also stated that as the story is developed, the mission statement must be interwoven.

The **“Forms” Committee** was disbanded as it was no longer needed. It will become the duty of the HVA staff to screen and prepare the requests for the foundation meetings. Sallee Reynolds and David Combs will update the forms when necessary.

The **Publicity Committee** asked the board to think about different ways to publicize HVAF. Rene Graves has talked with HVA Business Teacher, Vivian West, about getting a Webpage set up for the foundation. The use of a Senior Portfolio student next year was also discussed.

A standing committee, **The Nominating Committee**, will be formed in January and given the duty of nominating officers for the Foundation.

The executive committee was reminded to keep thinking about prospective board members to fill the remaining slots.

**Treasurer’s Report:**

Rene Graves reported that we had an intake of \$50 and had spent \$40.96 giving a bottom line of \$9.04.

The next meeting of the Foundation is scheduled for December 4, 2012 at 5:30 p.m.

The meeting was adjourned at 6:55 by Gary Rowcliffe.

Respectfully submitted:

Sallee H. Reynolds  
Acting Secretary  
Hardin Valley Academy Foundation