

Hardin Valley Academy Foundation, Inc.

Meeting Minutes

September 8, 2015 (Meeting #29)



Members Present: Gary Rowcliffe, Sallee Reynolds, Maureen Cianciolo, Susan Perry, Michelle Weller, Donna Offutt, Joyce York.

Call to order: Meeting was called to order at 6:03 pm by Gary Rowcliffe.

Secretary Report: The minutes from the July 21, 2015 meeting were approved as presented. The minutes will be saved to the Google drive and the hardinvalleyacademyfoundation.org website.

Treasurer Report: Due to an injury, the treasurer was absent. Sage will send out the treasurer's report via email by the end of this week. Approval of the July report will take place at our next meeting.

Bank account balances thru June 30, 2015:

- June 30, 2015 HVAF **Checking** Balance \$10,208.28
- Jun 30, 2015 HVAF **Restricted** Account Balance \$10,014.08
- Jun 30, 2015 HVAF **Rathfoot Restricted** Account Balance \$904.22

Grant Committee: Grant writing committee will meet immediately after tonight's meeting to assign writers to specific grant applications. All information concerning the ongoing grant applications will be kept in a database available to the entire committee on our Google drive. Writers will work at their own pace. All grant applications will be reviewed by executive board members before submission. Now that the Foundation has been active for 3+ years, additional grant applications are available. The Foundation stationary will be available in the HVA mail room for any grants that are submitted via US mail.

Bequest and Awards Committee: No requests at this time.

Development Committee: No report at this time.

Capital Campaign Committee: Received modest response from our "first day of school" request. Our next fundraising opportunity will be centered on "Giving Tuesday" (December 1, 2015).

Event Planning Committee: The goal of this effort is to plan an event that will both thank our current donors **and** raise awareness of the HVA Foundation within the Hardin Valley community. Our first Event Planning meeting will take place on Thursday, Sept. 10. A list of possible committee members was built from contacts made during Valleypalooza and Open House. Several board members have contacted these HVA parents to see if they would like to join this committee. Gary will follow up with email/phone calls.

Hardin Valley Academy Foundation, Inc.

Meeting Minutes

September 8, 2015 (Meeting #29)



Old Business:

- Gary will follow up with David Combs as necessary to get ideas for the Foundation gala event (based on David's experience with the Fountain City school fundraiser).
- Donna will follow up on the "Fuel Up to Play 60" nutrition grant. We have a natural connection with the outdoor classroom effort which is focused on building raised garden beds for use in the Family & Consumer Science curriculum.

New Business:

- Giving Tuesday is just 80 days away. We plan to send out a "set the date" type email on October 1 to pre-advertise for the fundraiser. Maybe we could partner with Vivian West's media class to create a flashy email? Send out another email in preparation around November 1. Giving Tuesday is December 1.

Next Meeting: Due to the KCS Fall Break, our next meeting will be one week early - Tuesday October 5, 2015 at 6:00 pm.

Respectfully submitted,

Maureen Cianciolo
(HVAF Secretary)