

HVA Foundation
Executive Board Meeting Minutes
August 21, 2013

The meeting was called to order at 5:40 pm.

Members Present: Sallee Reynolds, Gary Rowcliffe, David Combs, Donna Offut, Susan Vaigneur, Maureen Cianciolo, Rene Graves

Vivian West joined the meeting as a guest to discuss technology.

Minutes from the July meeting were approved as presented.

Vivian West sent a note of thanks to the Foundation for the LAN School software. The note was read to the group.

Standing Committee Reports:

Capital Campaign Committee: Susan Vaigneur stated that the PTSA is began the family membership drive in August. They will be soliciting for corporate donations from mid-September through mid October. HVAAC is finishing their corporate solicitations at this time and will begin again with the winter sports. HVAF will hold their Capital Campaign from mid-October - mid-November.

Development Committee: Tom is refining the story.

Bequests Committee: There were no requests for bequests.

Treasurers Report: Rene reported that the balance forward from July was \$8003.93. Expenses for August were discussed. The balance as of August 21, 2013 is \$7879.59. A check has been mailed to Scott Labs for \$834 for the microscope cart for the science department. Rene Graves will issue a check to Teresa Scoggins for the hotel room for the conference she attended this summer. Both of these are not reflected in the balance. Ms. Weller will be issued a check for her spring conference in March. (This was approved in July). Sallee reported that we have received a letter from the Town of Farragut stating that they will once again contribute \$10,000 to the Foundation. Rene stated that she will check into the AIG Insurance for bonding. If HVAF holds a dinner or does anything extra, they will request a rider to the policy. Rene also stated that she had met with Post Net to design and print letterhead and envelopes as well as business cards. She will meet with them again to get prices on envelopes and cards. The letterhead will remain electronic.

Grant Committee: Gary reported that he, Donna Offut, Vivian West and Sallee Reynolds met with Jim from Apple to see what the feasibility was to work with Apple to begin 1:1 technology. To equip HVA with Mac Book Airs - 2500 units - would cost \$2,750,000. He explained that there is a 4 year lease program. The annual cost for the 4 year lease is \$687,500. Discussion followed about different plans of payment/fundraising. Parent education and parent surveys are going to be paramount in moving forward with this plan.

Old Business: n/a

New Business: David Combs distributed a "Funding Follow-Up Report" to address the return on investment for grants distributed to the HVA staff. These will be distributed to all who have received grants.

The next meeting of the Foundation will be September 18, 2013 at 5:30 pm.

The meeting was adjourned at 7:45 pm.

Respectfully Submitted,

Sallee H. Reynolds

Acting Secretary