

# Hardin Valley Academy Foundation, Inc.

## Meeting Minutes

Sept. 13, 2018 (Meeting #60)



**Members Present:** Kevin Crateau, Sallee Reynolds, Kristen Aycok, Maureen Cianciolo, Christy McCord, Sage Kohler, Gary Rowcliffe, Suzanne Sherman and Denise Douglas (guest).

**Call to Order:** Meeting was called to order at 5:28 pm by Kevin Crateau.

**Guest Presenter:** Denise Douglas gave a real-time demonstration of the HVA gear website (hvafshop.org). General discussion of the shopping process, selections, tweaks to user interface, etc. Thank you to Denise for all of the time spent in developing this website.

**Secretary Report:** A motion was made to approve the minutes from the August 14, 2018 meeting. Motion passed unanimously. Approved meeting minutes will be stored on the google drive and the Foundation website.

**Treasurer Report:** The treasurer's report through August 31, 2018 was presented. Financial statements were reviewed and will be filed for audit. Bank balances were presented (see below).

- ◇ June 30, 2018 HVAF **Checking** balance \$16,720.01 (SouthEast - 3 sub accts)
- ◇ July 31, 2018 HVAF **Checking** balance \$ 16,514.21 (SouthEast - 3 sub accts)
- ◇ Aug. 31, 2018 HVAF **Checking** balance \$ 15,696.42 (SouthEast - 3 sub accts)

- ◇ June 30, 2018 HVAF Restricted Account balance \$2519.46
- ◇ July 31, 2018 HVAF Restricted Account balance \$2519.46
- ◇ Aug. 31, 2018 HVAF Restricted Account balance \$2519.46

- ◇ June 30, 2018 HVAF RoHAWKtics Account balance \$13,126.39
- ◇ July 31, 2018 HVAF RoHAWKtics Account balance \$13,126.39
- ◇ Aug. 31, 2018 HVAF RoHAWKtics Account balance \$12,988.45

- ◇ June 30, 2018 HVAF Band Fund balance \$610.42
- ◇ July 31, 2018 HVAF Band Fund balance \$610.42
- ◇ Aug. 31, 2018 HVAF Band Fund balance \$610.42

- Alternate school funding was used to cover Zach Burns' request for AP Materials, so we will remove the associated \$350 from our list of pending requests.
- We received several monetary donations as part of the 1<sup>st</sup>-day-of-school capital campaign. Maureen will send out thank you notes / tax receipts to donors.
- Maureen will verify that a "notes" section is present in the PayPal donation process for donors to note Foundation, RoHawktics, Band, etc.

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- Kevin will follow up with SouthEast bank regarding recent charge for checks.

### Grant Committee:

- Gary is working on updating Google calendar with dates and links.
- We are looking into new funding sources (Whole Foods, Motorola, Honda, Publix, TVA Credit Union, etc.)
- Check with teachers who have ideas, but don't get funded through Teacherpreneur grant process and see how to get these great ideas incorporated in our out-going grant requests.
- Consider cross-walk request for State Farm grant.

### Bequest & Awards Committee – The following award was discussed at this meeting and voted upon:

- Shelley Molen and Dana Sherrell in Family and Consumer Science Dept. request funding to purchase Reality Works equipment required for five electronic babies used in the Lifespan Development class.
  - The Foundation board members **vote to approve a maximum of \$1220 (plus shipping TBD) to purchase the Reality Works medium supply packs and accessory packages required for 5 electronic babies.**

Summary of Bequests and Awards **approved** this month:

1. \$1220 (plus shipping) – infrastructure (Molen, Sherrell)

Total of awards = \$1220 plus shipping costs

**Special Events Committee** – No report.

**Capital Campaign Committee** –The “thank you” sponsor graphic has been running in the e-talon for the last month. Thank you notes will go out this month to our donors from the 1<sup>st</sup> day capital campaign.

**New Business:** Discussed a few infrastructure ideas for this school year including chairs for the library and work tables for the art patio. Maureen will discuss coordination with the PTSA to help fund the art patio tables.

**Next Meeting:** Our next meeting will be Thursday, October 25 at 5:15 pm.

**Adjournment:** Meeting was adjourned at 6:30 pm.

Respectfully submitted,  
Maureen Cianciolo, HVAF Secretary