

Hardin Valley Academy Foundation, Inc.

Meeting Minutes

April 21, 2015 (Meeting #26)



Members Present: Sallee Reynolds, Sage Kohler, Doug Shover, Maureen Cianciolo, Donna Offutt, Susan Perry.

Call to order: Meeting was called to order at 6:00 pm by Maureen Cianciolo.

Secretary Report: The minutes from the March 24, 2015 meeting were approved with no changes. A press release with 2014 award summary info was published on April 4, 2015 to local papers and to the Foundation website. The Google drive was reviewed to clean up excess data files. Everything is in good shape.

Treasurer Report (presented by Maureen on behalf of Tom Feiten):

- Bank account balances thru February 28, 2015:
 - Feb 28, 2015 HVAF **Checking** Balance \$13,801.06
 - Mar 31, 2015 HVAF **Checking** Balance \$13,071.26
 - Feb 28, 2015 HVAF **Restricted** Account Balance \$12,512.22
 - Mar 31, 2015 HVAF **Restricted** Account Balance \$12,512.75
 - Feb 28, 2015 HVAF **Rathfoot Restricted** Account Balance \$898.22
 - Mar 31, 2015 HVAF **Rathfoot Restricted** Account Balance \$904.22
- Treasurer's report was approved as presented.

Grant Committee:

- Donna and committee members (primarily Joyce York) continue to work on grant applications.
- We recently received a \$500 grant from Publix.
- A request was made to purchase a GrantStation membership through TechSoup. This membership will be for a promotional price of \$99 for a one-year subscription. Additional years may be purchased if the tool is found to be of high value. GrantStation is an online grantseeking database.
- The Foundation board voted to approve **\$99 to purchase a 1-year GrantStation membership.**

Development Committee: No report.

Bequest and Awards Committee:

- Ms. Amanda Wash and Ms. Amy Shave submitted an application to attend the Journalism Education Association Advisers Institute in Las Vegas, NV July 6-9, 2015. The JEA brings journalism teachers from across the country together for training and networking. The training would serve both for continuing education as well as learning classroom strategies for HVA publication classes including a new literary magazine class and the newspaper class.
- The Foundation board voted to approve **\$1569 to cover registration (\$310), hotel (\$443.52), and Airline (\$816.40) for both teachers.**
- Mr. Mike Rosenke requested funds to attend the TN Jumpstart Personal Finance Educator Conference in Gatlinburg, TN June 10-12, 2015. The conference will help Mr. Rosenke keep up with changes in finance regulations and legislation and learn best practices for teaching finance in the classroom.
- The Foundation board voted to approve **\$400 to cover registration (\$100 before May 1), hotel (\$250), and food/gas (\$50).**

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Old Business:

- Nominations for new board members will take place at our final meeting in May. Positions will include HVA staff member and treasurer. Sage Kohler is awaiting word from State Farm about whether or not she may take on the Foundation treasurer role now that her tenure on the Powell Business and Professional Association is completed.
- A CPA compilation for 2014 is underway by Bible, Harris, and Smith.
- The annual corporate report has been filed with the state.
- Award day distributions were discussed. The school bookkeeper will write \$2500 in checks for BLPA teacher/student awards and the HVA Foundation will then reimburse that amount from the restricted scholarship account.

New Business:

- Discussion of how to identify a committee to plan a Foundation fundraiser akin to those at Gresham Middle and Shannondale Elementary Schools. A donor gala may produce significant income. First step is to identify a chairperson. May look to Bridgewater Place as a possible location as the owner/family has children at the school. We will create a letter inviting families to join the planning committee. Many skills will be necessary and can be advertised in the letter.
- Next board meeting will take place before the July Valleypalooza event to plan donation request.
- Refurbished computers (80 in all) were requested from the State of TN Dept. of Education and were quickly awarded. The computers are due to arrive from Nashville later this week. These computers will provide additional resources to help in busy testing times as well as in regular classroom use.
- Maureen brought photos of potential covered walkway styles to inspire thinking about how to create covered front entrance and bus areas.

Next Meeting: Tuesday May 12, 2015 at 6:00 pm.

Respectfully submitted,

Maureen Cianciolo
(HVAF Secretary)