

Hardin Valley Academy Foundation, Inc.

Meeting Minutes

January 14, 2015 (Meeting #23)



Members Present: Sallee Reynolds, Gary Rowcliffe, Tom Feiten, Doug Shover, Donna Offutt, Maureen Cianciolo

Call to order: Meeting was called to order at 6:10 pm by Gary Rowcliffe

Minutes: The minutes from the November 12, 2014 and December 2, 2014 meetings were approved unanimously via email vote on 12-10-14.

Treasurer Report:

- Gary will update the Foundation request form to include an expense category selection to enable us to more easily track the three expense classifications (professional training, technology, and infrastructure improvements).
- Gary presented bank account balances:
 - Nov 30, 2014 HVAF Checking Balance \$14,982.54
 - Dec 31, 2014 HVAF Checking Balance \$14,632.94

 - Nov 30, 2014 HVAF Restricted Account Balance \$12,510.73
 - Dec 31, 2014 HVAF Restricted Account Balance \$12,511.24

 - Nov 30, 2014 HVAF Rathfoot Restricted Account Balance \$757.22
 - Dec 31, 2014 HVAF Rathfoot Restricted Account Balance \$904.22
- Treasurer's report was approved as presented.

Bequest and Awards Committee: Amanda Wash (HVA Journalism teacher) requested funds for an Apple MacBook Air and associated hard drive for students to use when developing/editing news broadcasts and other video stories. Currently the program relies heavily on students' personal technology. The goal is to expand journalism projects beyond the school announcements. The external hard drive will be used to store video clips for use in editing. Total expected cost is \$1050. Actual cost may be less when purchase through the school is made. A motion was made and seconded and the board voted to approve this award.

Nominating Committee: A motion was made and seconded and the board voted to approve Tom Feiten as temporary treasurer and Sage Kohler as Foundation board member. Final nominee for HVA staff board member is under consideration at this time.

Development Committee: Proposal for \$50K has been submitted to The Haslam Family Foundation. Tom will follow up with The Clayton Family Foundation to verify details on the application forms. The world language lab received a big start recently with a grant of \$13K through the "TeacherPreneur" program funded by the Great Schools Partnership and Knox

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County Schools. Money was used immediately to purchase 35 Apple iPad minis, storage cart, and headsets which have arrived and are being set up for use now as a foreign language lab.

Grant Committee:

- Donna and Tom met to discuss areas of overlap between corporate development and grant committees.
- Board members met with the theater, chorus, band, and orchestra teachers at HVA to identify needs to improve the auditorium and its acoustics. Two priorities were identified: drop-down microphones and audio baffles. The music teachers will research solutions and provide estimates to Donna for use in future grant applications. Cokesbury Church is also willing to help in funding these improvements.
- Library needs were discussed. A plan to identify specific needs will be developed by the librarians and presented to the grant committee this spring.
- Just starting to hear back from grant applications submitted in Nov. and Dec.

Capital Campaign Committee: Sage Kohler will follow up with Thank You's to our 2014 donors. NetworkForGood compiles a list and there are others from the 1st-day-of-school letter campaign. Partnership with NetworkForGood resulted in some national press for our Foundation.

Old Business: Maureen will add more award descriptions to our website which highlight recent bequests to the school. Tom/Donna will ensure that we renew our contract with Wix website development.

New Business: none.

Next Meeting: Wednesday, February 11, 2015 at 6:00 pm.

Respectfully submitted,

Maureen Cianciolo
(HVAF Secretary)