

Hardin Valley Academy Foundation, Inc.

Meeting Minutes

December 7, 2015 (Meeting #32)



Members Present: Gary Rowcliffe, Sallee Reynolds, Sage Kohler, Maureen Cianciolo, Joyce York, Michelle Weller, Tom Feiten. Guests: Eric Benson and Kathryn Benson.

Call to order: Meeting was called to order at 6:00 pm by Gary Rowcliffe.

Special Request for Funds: Eric Benson, a junior at HVA, is requesting funds to build a library drop box (see attached proposal). He will use this project as part of his Eagle Scout project. The drop box will remain outside the library doors for students to use when the library is closed. The box will be made of wood, will be sized to easily go in and out of the library doors, and will have a spring-loaded interior shelf so that the books do not fall far inside the box. The board heard his proposal and the resulting vote is included in the Bequests and Awards discussion later in these minutes.

Secretary Report: The minutes from the November 9, 2015 meeting were approved as presented. The minutes will be saved to the Google drive and the hardinvalleyacademyfoundation.org website.

Treasurer Report: Financials were presented through November 30, 2015. Point of note: we received the Dollar General Youth Literacy Grant for \$2000. The Foundation Board sincerely appreciates Dollar General's generous grant. The treasurer's report (presented below) was approved unanimously.

Bank account balances thru November 30, 2015:

- Sept. 30, 2015 HVAF **Checking** Balance \$17,815.07
- Oct. 31, 2015 HVAF **Checking** Balance \$16,952.59
- Nov. 30, 2015 HVAF **Checking** Balance \$18,798.59

- Sept. 30, 2015 HVAF **Restricted** Account Balance \$10,015.33
- Oct. 31, 2015 HVAF **Restricted** Account Balance \$10,015.75
- Nov. 30, 2015 HVAF **Restricted** Account Balance \$10,016.16

- Sept. 30, 2015 HVAF **Rathfoot Restricted** Account Balance \$904.22
- Oct. 31, 2015 HVAF **Rathfoot Restricted** Account Balance \$904.22
- Nov. 30, 2015 HVAF **Rathfoot Restricted** Account Balance \$904.22

Grant Committee: The Grant Committee will meet in one week. Recent activity: Tom Feiten resubmitted our grant application to the Haslam Foundation on Dec. 1 which includes a request to fund two priority areas: AP teacher training (25K) and a foreign language lab (13K). He will follow up. The Chromebook grant will be updated with 2015 Foundation technology expenditures. Knox County Schools plans to use Chromebooks across the district and has existing pilot programs. The Foundation is working to write grants and seek partnerships with computer makers to fund this technology effort.

Hardin Valley Academy Foundation, Inc.

Meeting Minutes

December 7, 2015 (Meeting #32)



Bequest and Awards Committee: The following requests/awards were discussed:

1. Eric Benson requests funds to build a wooden library drop box.
 - The Foundation board **voted to approve up to \$265.80 with receipts to cover the cost of materials for this project.**
2. HVA teacher, Mike Rosenke, requests substitute pay and mileage for his upcoming trip to the Nissan Training Center in Smyra, TN on Feb. 11. He will attend the “Focus on the Tennessee Economy: Manufacturing and the Automotive Industry” program with the goal of passing the knowledge gained to his students in Economics and Personal Finance.
 - The Foundation board **voted to approve up to \$241.13 which includes \$127.03 for substitute teacher and \$114.10 for mileage (326 miles).**
3. Kerri Miralles requests funding to attend the Future Educator Technology Conference in Orlando, FL from January 12-15, 2016. She will share knowledge gained at the conference with her fellow teaching staff through teacher in-service days and small group “techbit” gatherings at HVA.
 - The Foundation board **voted to approve \$925.52 which includes \$635.52 in hotel expenses (4 nights) and \$290 for conference fee. The board also will include reimbursement for substitute pay for the 5 days Jan 11-15 (amount to be figured later).**
4. Maureen Cianciolo, representing the HVA PTSA, requests \$600 to pay for an additional picnic table for the outdoor student/staff picnic area at the front entrance of the school. The \$600 covers the price of the commercial-grade outdoor picnic table, a commemorative plaque, all hardware and concrete to install the table.
 - The Foundation board **voted to approve the \$600 cost of purchasing and installing a picnic table.**

Summary of Bequests and Awards by funding category approved at this 12-7-2015 meeting:

1. \$265.80 (book drop box) – infrastructure
2. \$241.13 (Nissan Training Center) – professional development
3. \$925.52 + substitute pay (technology conference) – professional development
4. \$600 (picnic table) – infrastructure

Development Committee: No report beyond the resubmission of the Haslam Foundation application.

Capital Campaign Committee: See comments below under “old business.”

Event Planning Committee: Gary will identify 3 additional people to join this planning team. Hardin Valley Casual Pint may not be large enough to accommodate the group. The Northshore location may be more appropriate.

Hardin Valley Academy Foundation, Inc.

Meeting Minutes

December 7, 2015 (Meeting #32)



Old Business:

Wrap of up “Giving Tuesday” (December 1, 2015) fundraising effort:

- We had over 15 donors with \$1100 in donations as of Dec. 7.
- We will extend this fundraiser into a “year end” push and hope to gather more donors in the coming weeks.
- Gary will send out a “year end” giving reminder to communicate with others on our list as well as those who follow us on Twitter.

New Business: General discussion about whether we should put together a flyer/handout to use when discussing the Foundation with local businesses. We would like to encourage business participation in the HVA Foundation.

Next Meeting: Our next meeting will be Monday, January 25th, 2016 at 6:00 pm.

Respectfully submitted,

Maureen Cianciolo
(HVAF Secretary)